



COVID-19 VENUE PLAN

Summer Series Round 5

Pukekohe Motorsport Park

Sunday 20 March 2022

Name of Event: Summer Series Round 5

Organising Club: Auckland Car Club Inc.

Event Venue: Pukekohe Motorsport Park

Event Date: 20 March 2022 Permit Number: 220005

EVENT CRITERIA

AREA of INTEREST	COMMENTS and PROCESSES
Individual Defined Spaces How will each defined space be separated?	<p>Four defined spaces have been created (see site diagram in Appendix A). Area 1 (Red) and Area 2 (Green) are naturally physically separated. Area 3 (Blue) and Area 4 (Yellow) will be separated by cones and signs between the two Areas. Separate washrooms will be allocated to each Area and will be marked with the colour code. It is compulsory face masks be worn at all times except when competitors are in their vehicles competing. Social distancing will be encouraged.</p> <p>Officials and Volunteers will be assigned to a separate QR Code (purple). They will share the washrooms with Area 2 (Green). The total number of people included in Area 2 will be kept under 100.</p>
Venue Access How will entry and exit points be managed?	<p>All traffic will be funnelled through Gate 2. Security guards at the gate will be asking everyone to show their My Vaccine Passes use the Covid-19 tracing app or fill in a contact tracing form. Wrist bands colour coded to each Area will be handed out for the Designated Areas. Colour coded Covid-19 QR code posters will be available for each Area.</p>
Venue Capacity How will maximum numbers be managed in each defined space? Note: each space needs to clearly note how many attendees are permitted.	<p>A maximum of 100 people will be allowed in each Area. Competitors will be advised not to bring more than three other people to the event. Only 100 of each colour of wrist band will be available so we will know if we are close to the 100 maximum.</p>

<p>Documentation & Safety Audits How will Documentation & Safety Audits be managed in each defined space?</p>	<p>Entries are being accepted through the Club's on-line entry system. An editable .pdf entry form will be posted on the Club's web site. Competitors can complete this form and must email or text it to the Secretary. Entry payments will be taken electronically. As much of the Documentation as possible will be managed electronically remotely by having competitors email or text copies of their club membership cards and vehicle log books to the Secretary. For those competitors unable to manage this, limited in-person Documentation will be managed on the day of the event. We hope the number of competitors needing this will be low (and based on previous events run at Level 2, this was the case).</p> <p>As competitors submit their log books they will be advised whether their vehicle needs to be scrutineered. Scrutineering will be on the morning of the event. Face masks must be worn and social distancing must be observed while inspections are taking place.</p>
<p>Control room/Administration/HQ Please note how many are permitted in each area based on the Back In Motion Guidelines?</p>	<p>The number of people permitted in these areas will follow the one metre spacing rule. Race control will be closed door entry restricted only. Timing will be restricted entry also, essential personnel only, no competitors should need to access Level 2. Hearings and other required meetings will be carried out with distancing and face masks and in a suite where this can be achieved.</p>
<p>Spectators Demonstrate how spectators will be segregated from Competitors and event Officials</p>	<p>Spectators are not allowed.</p> <p>Viewing areas above the garages and the covered spaces by the Administration Building will be divided into areas matching the Defined Areas beneath them.</p>

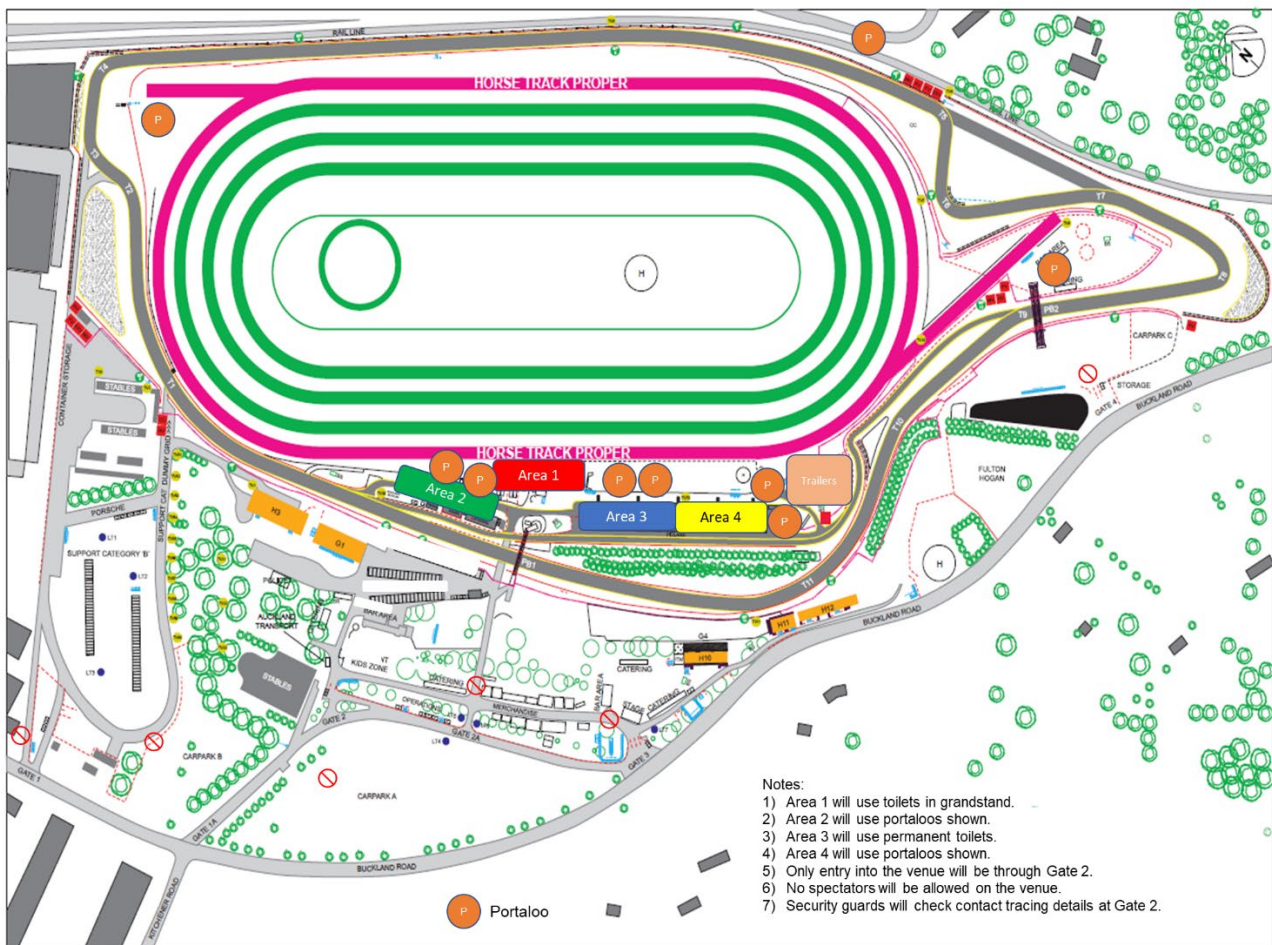
Name: Craig Holmes

Date: 2 March 2022

Club Role: Secretary/Treasurer

Signature: 

Appendix A – Venue Plan



Appendix B – Personnel Location List

Location	Personnel
Timekeeping Office	April Smith
Steward Office	To be advised.
Clerk of the Course Office	To be advised.
Secretariat Office	Craig Holmes Mark (Jandals) Sheehan Aaron Clarke
Competitor Relations Officer	To be advised.
Commentator Office	John Tomlin
Security Guards	Guards and/or volunteers will be stationed at the gate to check My Vaccine Passes and do contract tracing.

Social Distancing for Volunteers

Volunteers will pick up required equipment (e.g. radios) at the track crossing and head straight to their area of work – Flag marshals straight to flag points, Fire / Rescue to their vehicles and assisting to drop flag marshals to flag point where required.

Flags to be delivered to each point (as done for Supercars). Light boxes to be setup at flag points by Pukekohe Park Team.

Weather permitting – lunch on point.

At the end of the day – Volunteers transported back to track crossing as required, radios returned and volunteers leave the circuit. Flags collected from the points (as done for Supercars).

Organisers will ensure there are toilet facilities at the flag points so that the volunteers do not have other 'bubbles'. Volunteers working in the infield will be part of Designated Area 2 and have access to the permanent washrooms.